

Checklist: How to check the paperwork

- **Make sure you receive a commercial invoice for the shipment**
- **Make sure you receive a packing list of the shipment, so you can check the content and possibly identify any irregularities (ie Batteries in shipment; as an example)**
- **Check if you have received a MSDS – Material Safety Data Sheet (when you want to confirm goods are subject specific regulations or not)**
- **Check if you have received a battery statement in case there are batteries within the shipment**
- **Check if you have received an IATA Dangerous Goods Declaration by the shipper or if that needs to be prepared by a DG Third party. Also check if it concerns PAX (Passenger) or CAO (Cargo Aircraft Only) cargo.**

This checklist is only meant as a guidance / tool. Any differences and or changes in a process can be applicable, so please make sure to check and verify. Vels B.V. is not responsible for any losses and/or damages due to misinterpretation, usage, changes and/or variables which might be applicable to any specific shipment.